



## TRAINING CERTIFICATE REDEMPTION FORM

Please fill out the following form and include it with the training certificates you send to us for redemption. You can send as many certificates as you would like. Each training certificate will be converted into (2) \$49 coupons, which is the current rate for a single online webinar. Your coupon codes will appear in your "Account Dashboard" on our web site under the "Webinars Available for Registration" tab. On that tab any coupons you have will be listed under the list of webinars under the title "My Available Personal Coupons". Once we receive your certificate(s) you should see your coupons appear within 7 days.

Name: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_  
*(Should be the same you registered with)*

ReporterWebinars.com Username: \_\_\_\_\_  
*(Visit ReporterWebinars.com to register if you have not done so)*

Number of Training Certificates Enclosed: \_\_\_\_\_  
*(You can redeem as many as you like, each certificate is worth a maximum of \$98)*

Training Certificate Numbers: \_\_\_\_\_  
*(ID Numbers Hand Written on your Certificates)*

What type of coupons would you like? \_\_\_\_\_  
*(IE - (2) \$49 Coupons, (1) \$98 Coupon, etc.)*

## WHAT TO SEND & WHERE TO SEND IT...

When submitting a training certificate(s) to us, please remember to include the following:

- Training Certificates you are Redeeming
- This form completed in it's entirety

Please mail the items above to the following address:

**eVerbatim, Inc.**  
**Attn: Scott Friend**  
**408 Cranes Roost Court**  
**Annapolis, MD 21409**